

# Artwork Requirements

## Digital files formats that we prefer are:

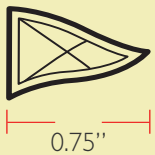
- A). All vector files must be in .ai or .cdr format, which could be Adobe Illustrator version CS2 or under; or CorelDraw 13 or under.
- B). All bitmap files must be in .jpg format, which could be managed with Adobe Photoshop version CS2 or under.

## Color

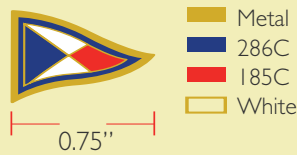
Artwork must be in Pantone spot colors. There are a finite number of pigments available. We will do our best to duplicate your color specification requirements. PMS color matching is available at no additional charge.

## Artwork Example

Black & White Art



Color Art & Pantone Color No.  
Sent by e-mail for approval.

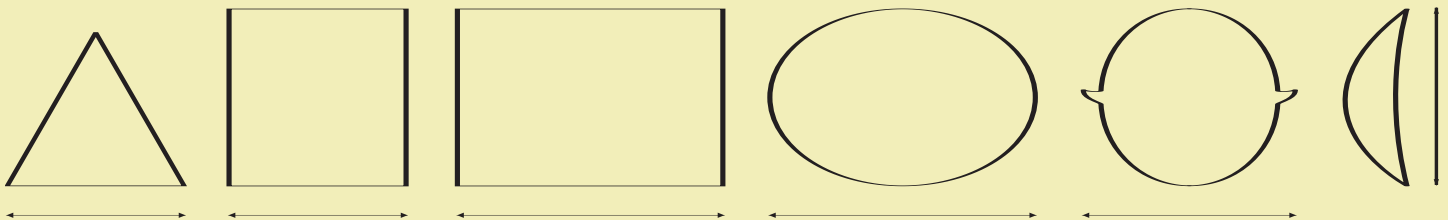


Finished Product



## Size Measurement

Please measure your artwork or sample both vertically and horizontally. Measuring from top to bottom and left to right. The longest measurement is the one that you should use. When requesting a quote, specify any special attachments or processes to be used.



## Requirements for different process

1). Metal process (Lapel pins):

We require black and white line art along with color filled art and a PMS color code. Black lines should represent raised metal partitions. White areas designate where color is to be placed, or recessed metal areas. All color filled areas should be enclosed completely by black lines.

2). Multi-color process/Photo printing process:

- Full color art is required.
- For vector digital files, all fonts must be converted to path.
- For bitmap files, resolution must be more than 600 dpi at 100% of size.

## Submitting Artwork

Please send artwork via e-mail or on CD, recommended soft wares to correspond with our digital files format requests are:

- Adobe Illustrator CS2 or earlier version
- Adobe Photoshop CS2 or earlier version
- Corel Draw 13.0 or earlier version

# GENERAL INFORMATION

## Acknowledgements:

All orders to be acknowledged by phone, fax, and email or in writing, with a P/O No. attached, and accompanied by back up literature.

## Rush Delivery:

Urgent shipment requests will be completed subject to shipment confirmed by both parties. A rush delivery charge will be applied.

## Reorders:

No mold or tooling charges for exact repeated orders within a two-year period.

## Less Than Minimum Charge (LTMC):

Minimum quantity for each order is 300 pieces. \$50.00(V) will be charged for LTMC.

## Pre-Production Sample:

Sample Freight on buyer's account plus applicable additional charges, sample quantity 10 pieces.

## Design Change or Cancellation:

Any Design Change or Cancellation happens there will be a request for a charge based on costs that incurred at the time.

## Return:

Any items to be returned, has to be either causes of quality reject or others that have been agreed upon by both parties.

## Samples:

Sample delivery shipping cost will be handled as "collect" mode.

## Quotation:

Large quantities or large sizes will be quoted on an individual basis.

## Trademarks:

Logos and trademarks pictures seen in our catalog are for illustration purposes only.

The factory assumes that customers are authorized to use logos or trademarks submitted for production. Precision Patch and Pin Inc. assumes no liability in copyright disputes or infringements.

## Country of Origin:

Federal law dictates that any imported item bears the mark of the country of original manufacture. This mark will be stamped on the poly-bags or on the back of the item.

## Tooling:

The preparation of molds, trim tools, piercing tools, screens, and films are services and remain the property of Precision Patch and Pin Inc. Preparation charges listed when offer sent. All molds will be kept on file for a period of two years, unless prior arrangements have been made at time of order.

## Packaging:

All items are individually poly-bagged, unless otherwise specified. A wide variety of packaging fashions are available please call for further details.

## Shipping:

All orders are shipped UPS ground, unless other arrangements have been made. All orders are FOB Alta Loma, CA. Split shipping is available at a cost of \$10.00 (V) per additional address plus all UPS charges that applies.

## Remarks:

All prices, specifications and terms of sale seen in this catalog are subject to change without prior notice. All orders are subject to approval by Precision Patch and Pin, Inc. We reserve the right to refuse any order. All orders are subject to availability of materials and component parts. Precision Patch and Pin, Inc. is not responsible for any typographical errors in this catalog. We reserve the right to use any product we produce in our catalog and advertising unless you specify otherwise in writing, at the time the order is placed.